



**Lancashire Association of Local Councils**  
Affiliated to the National Association of Local Councils  
**T: 01772 750900**  
**E: office@lalc.org.uk**

## **LALC Finance & Management Committee**

Minutes of the Finance & Management Committee meeting held virtually at 4.00 pm am on Monday, 28 October 2024

Committee members attending:

Cllr Phil Orme - Chairman  
Cllr Darren Cranshaw  
Cllr J Finch

Cllr Pat Hastings – Vice Chair  
Cllr Keith Martin  
Cllr Gordon Smith

Officers: Debra Platt

1. Welcome and apologies

Cllr Hamilton, Cllr Neal.

2. To approve the Minutes of the meeting held on 19 August 2024 circulated.

**Agreed:** Minutes were agreed.

3. Matters arising

4. Finance Officer updates

4.1 Accounts 01/04/23 to 31/03/24 for presenting to the AGM

Noted.

4.2 Finance updates to 23/10/24

Noted.

Discussions took place on the draft budget and how LALC can move forward in the next financial year to build membership and capability, bring on new training subjects, look at recruitment and retention, mentoring for Councils in trouble, task and finish groups on issues.

DP will pull together the budgets and these will be used to create a LALC Forward Action Plan for 2025/2026.

4. Area Support Officer update reports

Report noted. Noted also that Wyre AC shouldn't have the word 'valley' next to it.

5. AGM arrangements for 2<sup>nd</sup> November

Arrangements as previous year. LCC report bookings strong. The motions should have had 35 days notice and requests should have been sooner.

APPROVED

6. Executive and Finance & Management meeting schedule for 2025

Dates on circulated information noted.

7. Any items to be discussed for future agenda or actions

None.

8. Future meeting are below, next F&M is 4pm on Tuesday 7 January 2025.

Chair closed the meeting.

Debra Platt  
County Secretary  
4.15pm

**LALC calendar 2024**

Executive Committee Saturdays 10am	Finance & Management meetings 4pm
Saturday 20 January 2024 Virtual	Monday 8 January 2024 Virtual
Dates to be confirmed for 2024	
	18 March 2024 Virtual
Saturday 13 April 2024 Virtual	Tuesday 7 May 2024 Virtual
Saturday TBC Conference & F2F	Monday 19 August 2024 Virtual
Saturday 7 September 2024 Virtual	Monday 28 October 2024 Virtual
Saturday 2 November – AGM F2F	Tuesday 7 January 2025 Virtual

**LALC calendar 2025**

<b>Finance &amp; Management Committee</b> Wednesdays at 4.30 to 5.30pm Virtual	<b>LALC Executive Committee</b> Saturdays at 10am virtual unless indicated
Tuesday 7 January 2025	
Wednesday 19 February 2025	
Wednesday 2 April 2025	Saturday 1 March 2025 Exec AGM
Wednesday 14 May 2025	
Wednesday 2 July 2025	Saturday 7 June 2025 Face to face also LALC Spring Conference tbc
Wednesday 13 August 2025	
Wednesday 24 September 2025	Saturday 30 August 2025
Wednesday 3 December 2025	Saturday 1 November 2025 AGM @ LCC conference tbc
	Saturday 13 December 2025